

SERVICE INNOVATION TECHNICAL COMMITTEE MINUTES
Venue: Amec Foster Wheeler Environment & Infrastructure UK Limited
Floor 4, 60 London Wall, London EC2M 5TQ, United Kingdom

Date: 8th October 2015 Time: 11:00-12:30

Attendees:

Name	Affiliation
Aaron Burton	Amec Foster Wheeler (in person)
Siraj Tahir	ARUP/UCL (in person)
Kemi Adeyeye	WATEF Network Lead (Via SKYPE)
Steve Brown	Water Energy Nexus (Via SKYPE)
Michael Green	Anglia Ruskin University (Via SKYPE)
George Chen	Heriot Watt Edinburgh (Via SKYPE)
Suzy Armsden	WATEF Network (Via SKYPE)

Apologies:

Name	Affiliation
Craig Gordon	Oxford Innovation
Noel Mannion	Galliard Homes
Sarah Ward	University of Exeter

Meeting Minutes:

Introductions and new members of the Service Innovation Technical Committee

- Michael Green joins from Anglia Ruskin University. Currently running EU projects on water efficiency and gap analysis around innovation. This includes a Water-Energy-Nexus EU Cluster Partnership. Also an innovation hub with Anglian Water.

Reflecting on WATEFCON 2015

- The technical committee will seek to build the paper presented at WATECON2015 into a broader journal article/ for presentation at a webinar
 - ACTION: SB and SA to share the google drive location and documents around committee
 - ACTION: Subset of technical committee to discuss expanding paper and go back to wider committee for input
- Before we begin more case study interviews we should undertake a gap analysis to determine if we have asked the right questions. MG offered to share gap analysis being undertaken for EU project.

Next steps

- Update on network
 - Asking technical committee to prepare strategy for the current year. Limited funding, however we can continue to expect support from WATEF Network.
- Collaboration – see paper on UK Water Partnership Group (UKWRIP)
 - Arup involved as secretariat and can provide a link in
 - Aims are around taking research to commercialisation

- We can prepare a summary of our work and present at an upcoming event. This would provide the TC with links into the wider service innovation activities happening in the UK/ international water sector.
- ACTION: ST to send information on UKWRIP and how we can be more involved
- Webinar
 - Who is the audience? Water suppliers, water users, developers?
 - Speakers and topics
 - 1 academic, 1 water company, 1 business
 - Open up to other technical committees
 - Should be held during lunch period
 - Examples of good WATEF network webinars include those on the water-energy nexus hosted live and broadcast
 - We need to finalise details before we can move-forward – as with the paper a subset of the committee can lead on this
 - ACTION: MG to see if we can use Adobe webinar platform. Alternatively we use Google Plus Hangouts Air (AB trialled)
 - ACTION: ST to see if WaterSmart contact from US would be interested in presenting
- BBC Documentary
 - BBC contact not available
 - TV studio at University of Bath
 - We can discuss if we have a physical meeting in Bath
 - We could use a similar approach to the BRE interviews developed by SB
 - Agreed to pick this up following the extended paper and webinar
- Other events/ conferences etc. coming up
 - MG EU event in Brussels next year – we could collaborate on innovation and policy
 - MG Energy-Water nexus event in January
 - MG November event to discuss water cluster
 - KA Bath hosting an integrated design conference – sub theme is resilience and sustainability
 - KA CIWEM collaborative event in the spring
 - ST Arup WET network event 18 Nov – ACTION ST to share newsletter and invite
 - We can use the WATEF shared calendar and should check the WSKEP calendar also
- Membership

AOB and next meeting

- ACTION SA to send out doodle poll for December

PAPERS

- Progress report from 5 August 2015 meeting
- Paper: Water Sector Service Innovation: what, where and who?
- Presentation: Water Sector Service Innovation: what, where and who?